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# COVID-19 GUIDANCE

Issue 1: 11<sup>th</sup> May 2020

The Harwell logo is a black square with a rounded bottom-right corner. The word "Harwell" is written in white, bold, sans-serif font, slanted upwards from left to right.

Harwell

# PREPARING FOR THE RETURN TO WORK

In line with yesterday's (10/05) Government update concerning some sectors returning to work, Harwell Campus Management is preparing a new set of advisory notes for Campus organisations focused on protecting public health and limiting the spread of the Coronavirus. In particular we continue to focus upon proper social distancing alongside robust hygiene protocols outside and also inside the common areas that we manage.

We will issue detailed information at the end of this week and this plus future relevant Harwell guidance will be available for the next year from:

**[www.harwellhub.com](http://www.harwellhub.com)**

Please check back on a regular basis as this will be reviewed and updated on a rolling basis, as the Government adjusts its policy on COVID-19 and when we have useful new information about suppliers who can support your organisation etc.

It is important that individual organisations all take responsibility for ensuring local preparations are in place, ahead of personnel returning to work as this will ensure that together we can take a comprehensive approach to providing a safe environment on campus across all areas where people work and dwell – both outside and inside.

By way of example, the Campus Management Team is taking an extremely careful and gradual approach, amongst other things making changes to: *physical "fit-out", layout, circulation routes, hygiene and working rotas* for our own office space, before we increase staffing for those tasks that cannot practically be undertaken from home.

If you are unsure what measures to take or how to implement any changes needed please contact us for further advice at **Contact@HarwellCampus.com**. Together we will ensure that Harwell Campus remains a safe environment for all those already working on Campus and for those returning to work in due course.

**We thank everyone at Harwell for continuing to use their own "good common sense" and careful consideration for all others, inside and outside of the workplace.**